



SURREY ARCHAEOLOGICAL SOCIETY



Society member Mrs N Cowland working on Trench 4 of the Ashstead Villa excavation

**ANNUAL REPORT
2006-2007**

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COUNCIL AND BOARD OF DIRECTORS

Patron: Mrs S Goad, JP, Lord Lieutenant of Surrey

President: Mr K D Graham, FSA

Past Presidents: The Viscountess Hanworth, DL, FSA
D J Turner, BSc, FSA, FSAScot
R F Muir
Professor A G Crocker, DSc, FInstP, CEng, FSA
Miss A J Monk

Vice-Presidents:

G P Moss, BSc, PhD, ARCS
Mrs A C Graham
P A Tarplee
Ms J English

Mrs G M Crocker, BA FSA
A C Sargent, BA, FCA
Professor E Fernie, CBE, FSA
D G Bird, BA, PhD, FSA

Honorary Officers:

Secretary: P E Youngs, BA
Treasurer: A C Sargent, BA, FCA
Joint Editors: Mrs A C Graham; Ms S Hill
Editor of the Bulletin: P Jones
Librarian: (vacant)
Legal Adviser: A M Jackson

Elected Members:

Retire 2007: Mrs M E Broomfield, Mrs G A Rapson, C E A Walker

Retire 2008: A J Bott, G C Brown, Ms T J Cole, Mrs R J Hooker, Mrs R Hunter, Mrs P F Reading

Retire 2009: Mrs A M Gaitonde, Mrs J A Hicks, J G Price, J M Rubra, R W Williams

Retire 2010: Mrs J Balchin, Miss E Corke, P Harp, A Norris, R Savage

Co-opted Members: R A Bryson, D W Williams

HONORARY VICE-PRESIDENTS:

R D Shepherd, OBE
S S Frere, CBE, MA, DLitt, FBA
Mrs E S Eames, MBE, MSA, MLitt, FSA, FSAScot
F A Hastings, BEM
F W Holling, FSA
Mrs A Watson
Miss J M Carter
Mrs V Ettlinger
S E D Fortescue, BA
J L Gower, BSc, PhD
E E Harrison, MA, FSA
D F Renn, CBE, PhD, FIA, FSS, FSA
Mrs P C Nicolaysen
Mrs G M Harvey, BA, MCLIP
J N Hampton, OBE, FSA
D C H Combe

REGISTERED OFFICE:

Castle Arch, Guildford, Surrey GU1 3SX
(Telephone & Fax: 01483 532454)
(e-mail: info@surreyarchaeology.org.uk)
(web: www.surreyarchaeology.org.uk)

AUDITORS AND EXAMINERS:

M G Beattie & Co Limited
6 Main Avenue, Moor Park, Northwood, Middx HA6 2HJ

INVESTMENT MANAGERS:

HSBC Investments, 78 St James's Street, London SW1A 1HL

COMPANY REGISTRATION NO: 1160052

REGISTERED CHARITY NO: 272098

SURREY ARCHAEOLOGICAL SOCIETY

ANNUAL REPORT 2006-2007

The 152nd Annual Report of the Surrey Archaeological Committee and the 33rd Annual Report of the Board of Directors of the incorporated Surrey Archaeological Society.

This report and the accompanying Accounts are for the period 1st April 2006 to 31st March 2007.

GENERAL

Introductory

It is with great sadness that the death of the following members is recorded: G Bavin, D E Bourke, R O Chalkley, Miss J E Collins, Mrs J Goddard, G Hayes, J Oliver, K R Pringle and Miss A J Wilkinson.

The Annual General Meeting of the Society was held on 25th November 2006 at Reigate Priory School by kind permission of the Head Teacher and in the presence of Mrs S Gould JP, Lord Lieutenant of Surrey and the Society's Patron.

Miss A J Monk retired as President at the end of her term of office. K D Graham was elected as President for the forthcoming year. The serving Honorary Vice-Presidents were re-elected; in addition, J N Hampton and D C H Combe were elected as Honorary Vice-Presidents in recognition of their services to the Society. The serving Vice-Presidents were re-elected; in addition Miss A J Monk and Dr D G Bird were elected as Vice-Presidents. The serving Honorary Officers were re-elected but the office of Honorary Librarian remained vacant.

The following members of the Society were elected to serve as ordinary Members of Council to retire in 2010 in accordance with Article 21a of the Society's Articles of Association: Mrs J M Balchin, Miss E Corke, P Harp, A V Norris, and R W Savage.

J M Boulton, J F Cotton, Mrs P A Hulse and C J Van der Lande retired from Council on completion of their terms of office, Dr R A Christopher also retired. N J Bateman had retired previously for personal reasons.

M G Beattie & Co Limited were appointed as Auditors and Council was authorised to determine their remuneration.

Responding to his election as President, Mr Graham paid tribute to Miss Monk's untiring work for the Society as President and formerly as Honorary Secretary. Mr Graham presented Miss Monk with a copy of a Hassell watercolour.

After the main business of the meeting Mrs Goad introduced J McNally who described the Reigate Priory murals formerly attributed to Verrier and his research into their true attribution.

Accommodation

The situation about the future of the Society's accommodation in Guildford Museum remains unchanged. As has been reported previously, in 2003 Guildford Borough Council issued a Notice to terminate the Agreement governing the Society's occupation of its accommodation, to take effect from 14th April 2008. The Society is entitled to a new lease for the existing accommodation and has to give formal notice of its intentions later in 2007.

In these circumstances, whilst not presuming a break with the Society's long association with Guildford, the Council of the Society has authorised the Society's Officers to explore alternative options for meeting its future accommodation needs and to assess the potential cost of those options and their impact on the Society's financial position.

Meanwhile the Society continues to rent commercial storage at Cranleigh but it was possible to relinquish some of this following the taking of a lease, on very favourable terms, of a small building at Bletchingley known as The Granary. This latter provides storage for publications, working space for the Artefacts and Archives Research Group with room for occasional meetings. The Society is very grateful to Mrs Goad for her good offices in making this possible.

Activities

Seven editions of the Society's *Bulletin* were published during the year providing an anthology of the Society's multifarious activities. A noticeable feature is the extent to which archaeology and historical (ie documentary) research complement each other and with this in mind a successful course on *Palaeography and ways into History* ran from September to November 2006.

The Society does not work in isolation. Thus an excavation at Hatch Furlong, Ewell, which the Society supported financially, involved members of the Society working as volunteers alongside members of the Epsom and Ewell Historical and Archaeological Society and students of Birkbeck College; the interest in the excavation shown by children from local schools was particularly pleasing.

In another instance, the dendrochronological (tree ring dating) survey of timber-framed buildings, undertaken in conjunction with the Domestic Buildings Research Group (DBRG), has been almost completed. The project, which is partly financed by the Society and DBRG with a grant from the Heritage Lottery Fund, has resulted in the successful dating of over one hundred houses and other buildings at various locations across the county, information that will establish design features that can be used to date timber-framed buildings generally. This very satisfactory outcome is due to the expertise of the professional dendrochronologist backed by the expert knowledge of members of DBRG and the Society. A report on the conclusions to be drawn from the project, including occasionally unexpected findings, and will be published in due course; meanwhile A R Wild, the co-ordinator, has given numerous talks and lectures about the project.

Through its constituent Committees and Groups the Society continues to arrange a wide variety of conferences, lectures, and symposia that can reach out beyond its own membership to include a wider audience. To quote only three examples: the Surrey Local History Committee's symposium on *Parks in Surrey* attracted many displays from other local history societies; the Archaeological Research Committee's annual symposium on a wide variety of topics attracted non-members who paid a slightly enhanced admission fee; and events organised by the Surrey Industrial History Group continued to draw a wide audience.

A major event looking to the future of the Society's work was the conference in October 2006 on *'Aspects' and After: the Research Framework*, organised in association with Surrey County Council, marked the launching of the *Surrey Archaeological Research Framework* (SARF). The SARF aims to identify gaps in our knowledge of the archaeology and history of Surrey and so indicate potential areas for future research; it is intended that it should be updated at regular intervals to take account of future developments with a report to an annual conference.

The contributions later in this report by the various Committees and Groups of the Society provide more information on the wide range of activities undertaken during the year.

External bodies

Surrey County Council: During the year the effects of the Council's 2006 Business Delivery Review became apparent. The reduction in staff levels at the Surrey History Centre and in the Heritage Conservation Team were not as great as feared at one time, but the full-time post of County Archaeologist, formerly held by Dr Bird, disappeared to be replaced by a part-time post now occupied by Dr J Flatman as Manager of the Heritage Conservation Team. The Team was moved from County Hall, Kingston, to the Surrey History Centre at Woking. The Society remains concerned at the separation of Heritage Conservation from the Countryside and Planning Departments of the Council, which remain at Kingston. It is feared that heritage matters remain a low priority in the Council's affairs generally.

Standing Conference on London Archaeology (SCOLA): The Society's remit extends to the 'historic county' which includes London boroughs formerly in Surrey and it was therefore one of the founding members of SCOLA with representation on its Executive Committee. SCOLA exists primarily as an advocate for archaeology in Greater London. There have been continued discussions with the Council for British Archaeology (CBA) on its proposal to create a CBA Group for London. London is currently covered by CBA Mid Anglia and CBA South East. It seems likely that a London Group will be formed and SCOLA has agreed to disband when it is clear that CBA London will take over the role of lobbying on behalf of London's archaeology. SCOLA continues to take a close interest in the archaeological implications of the development of the Olympics site. It submitted evidence to the inquiry by the Parliamentary Select Committee on Culture Media and Sport into 'Protecting and Preserving our Heritage'.

CBA South East: This Group of CBA includes the counties of Surrey, Kent and Sussex but extends also to London Boroughs formerly in those counties; the Society is represented on the Group's organising Committee. The Group will be seriously affected by the setting up of a CBA London Group (see above) because of a loss of membership and, therefore, income; negotiations are continuing with CBA Headquarters. The Group has made a number of grants for archaeological work in its area including to applicants from Surrey. Surrey hosted the CBA South East AGM at Gatton Park in November 2006; this was linked to its annual Conference, on the subject of *The Weald – Bridge or Barrier*, which attracted such a large audience that it had to be repeated in February 2007.

Reigate Roman Kiln Trust: As previously reported (Annual Report for 2004--5) the Society was involved in the excavation of this kiln and the recovery of some of its major components, which are owned by the Society and currently in store. The Trust, which is also a company limited by guarantee, has been established to take responsibility for the future reconstruction and display of the kiln. Ownership of the kiln components will be transferred from the Society to the Trust upon payment of a nominal sum, equivalent to that which the Society paid to the developer of the kiln site. The Society is represented on the Board of the Trust.

Administration

The Society relies greatly on the staff at Castle Arch for the efficient management of its office and the Library – Mrs Sheila Ashcroft, Mrs Susan Janaway, and Mrs Maureen Roberts – and thanks them for their dedication. The Honorary Officers are thanked for the time and effort they devote to the Society's affairs, in particular the Editors of the *Collections* and the *Bulletin*. The Society acknowledges also with gratitude the efforts of the very many members who contribute to its work in countless practical ways and by representing the Society in the archaeological world at large. Finally the Society is grateful for the willing co-operation of the staff of Guildford Museum whose accommodation we share on a mutually friendly basis.

Membership

On 31 March 2007, the Society had 905 members, 15 fewer than twelve months previously. The total was made up as follows (March 2006 figures in brackets); 10(9) honorary; 6(6) life; 646(655) ordinary; 72(74) associate; 18(18) junior; 8(9) student and 145(149) institutional. This gradual decline continues the pattern of previous years; whilst it is typical of the experience of many voluntary organisations at the present time it is clearly cause for concern. The Local Secretaries have an important part to play in recruiting new members to a Society which needs to be seen to be actively involved in the study and preservation of the County's historical heritage.

Local Secretaries

The year saw further developments in the Local Secretaries' network with C Taylor taking on the task of Organising Secretary and producing two Newsletters for the Local Secretaries. These Newsletters were well received and focused attention on the very important role that this network has in the Society. Two meetings for Local Secretaries were held on 29th April 2006 at Reigate and 10th March 2007 at Chertsey respectively, with presentations by A Norris on heritage issues and Dr J Flatman on the work of the Surrey County Council Heritage Team and the implications of the Heritage Protection White Paper.

FINANCE

The Society's Accounts for the year to 31st March 2007 are set out in the final section of this report and disclose a substantial overall operating surplus on the activities of the year after taking account of interest received. As a result of the net realised losses on investments sustained on the realisation of the portfolio, a net deficit was sustained on the Income and Expenditure account for the year. However, unrealised appreciation in the value of investments held more than made good this deficit during the year. It remains the Council's policy to preserve the capital fund in the long-term interests of the Society as the income generated is required to maintain core activities.

Subscription income reflected the reduction in membership and receipts for publications returned to more usual levels. All the Society's groups achieved a surplus on their activities as did most of the annual events held in the year.

Income from portfolio investments reverted to more expected yields after the special dividends received in the previous year and income from interest increased substantially following the transfer of funds to a Charities Aid Foundation (CAF) account to retain liquidity.

In most cases administration expenditure was contained within budgeted figures, with increases in line with inflation on salaries and similar costs. Publication expenditure includes the *Bulletin* as well as the cost of *Surrey History* consequent upon the Society's arrangements with the previous Surrey History Council. The investment fees incurred are in respect of amounts charged directly by HSBC Management in dealing with the Society's portfolio.

The Fund that was opened during the Society's 150th Anniversary Year for the benefit of the Library currently stands in the region of £10,000 after taking account of direct donations to date, potential Gift Aid recoveries thereon and a bequest already designated by Council to this purpose.

The Society continues to recognise the invaluable voluntary contributions made by members and others towards the true costs of running of the Society. The Society is extremely grateful for the consideration given to the Society in so far as services are supplied either in an honorary capacity or at extremely competitive rates by its professional advisers.

Finance Committee Report

The Finance Committee and the Sub-Committee each met twice during the year. The draft accounts for the year 2005–6 were considered on 4th July 2006, subsequently approved by Council and presented to the Annual General Meeting. The draft budget for the year 2007–8 was considered by the Committee in January 2007 and submitted to Council for approval.

The Committee considered at length the issues arising from the Notice issued by Guildford Borough Council to determine the 1954 Agreement which sets out the conditions of the Society's occupation of space at Castle Arch, together with the delay by Guildford Borough Council in submission of their plans for redevelopment of the Museum complex for Heritage Lottery funding. The Committee presented to Council in July 2006 a paper outlining the current situation and possible options open to the Society. Council authorised the Society's Officers to investigate the feasibility of securing freehold or leasehold premises in the centre of the county while at all times continuing negotiations with Guildford Borough Council. The Committee wishes to express its thanks to members of Council who have contributed their time and expertise in these discussions.

The Committee has monitored the Society's investments with HSBC and continued to re-invest funds in a high-interest account with the Charities Aid Fund on a rolling basis to ensure that funds are available if required at short notice.

During the year under review, the Committee advised Council that the threshold governing whether or not a full audit will be required under the Charities Act 2006 is changing. However

the changes apply only to accounting periods which start on or after 27th February 2007. The accounts for the year 2006–7 will therefore be subject to a full audit as hitherto.

Mr D Turner stood down as Chairman of the Committee in January 2007. The Committee expressed its appreciation to Mr Turner for his stewardship through a crucial period following the resignation of Helmores, the Society's previous investment managers, and in undertaking a detailed Risk Assessment of the Society's activities which is now reviewed annually. Miss A Monk, immediate past President, was appointed Chairman of the Committee.

INVESTMENT REPORT

As outlined in the previous Annual Report, at the commencement of the financial year under review the major part of the Society's original portfolio was held by HSBC in the name of its nominees. This transfer process was completed during the year to 31st March 2007 and all investment holdings are held in this form at that date. The whole of the original investment portfolio was disposed of by HSBC Management and reinvested in appropriate funds to fulfil the agreed investment strategy.

As detailed in the Income and Expenditure account, due to the timing of this disposal substantial realised losses were incurred and accounts for the deficit incurred for the year. However, the reinvestment of a large proportion of these funds at a relatively low point in the market and the subsequent recovery in share values has achieved substantial unrealised gains adding a net £53,000 from the investment portfolio to the Society's assets by the year end.

After discussions with HSBC management, a benchmark was agreed for the funds transferred to them whereby 55% would be invested in UK equities, 25% in fixed interest stocks, 15% in property and 5% in cash. The opportunity was taken at the same time to transfer £400,000 to a CAF account so that, if required, funds would be available to meet potential accommodation requirements in the medium term.

As at 31st March 2007, the funds held by HSBC Management by percentage value were as follows:

FIXED INTEREST

HSBC Asset Management: Common for Income	21.4%
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UK EQUITIES

Artemis Fund Managers: Income Fund	
HSBC Asset Management: Common for Growth	
Liontrust Investment Funds: First Income M & G	14.9%
Securities: Charifund Income	14.4%

PROPERTY

Charities Property Fund	7.6%
Lothbury Property Trust	8.4%

CASH	4.1%
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REPORTS FROM COMMITTEES OF THE SOCIETY

Archaeological Research Committee

The Archaeological Research Committee (ARC) continues to act as the primary forum for discussion of current research within the historic county and as a liaison group has a selection of members from both professional and amateur bodies, including the groups of the Society and other voluntary organisations involved in local history or archaeology research. It has encouraged research in the last year through a series of grants, and particularly through its organising of the annual archaeological research symposium, which received particularly high

praise this year. The Committee has given considerable thought over the last year to how it might better serve the needs of the various groups within and without the Society, and to this end is formulating a set of terms of reference, based on consultation with other neighbouring county societies. The Chairman is currently P Harp, and the Honorary Secretary is Mrs P Hulse. Mrs A Gaitonde deserves particular thanks for her work in organising the symposium.

Community Archaeology

The Community Archaeology programme suffered major disruption during the year as a result of cutbacks and changes in personnel at Surrey County Council (SCC). Towards the end of the year, however, it was agreed to commission a further survey – this time at Chiddingfold looking at the countryside around the site of the Roman buildings at Whitebeech; a copy of the report has been deposited in the Society's Library. It is hoped that the joint committee can be revived once the new arrangements at SCC have had time to settle down.

Events Committee

The Committee met on three occasions in 2006–7 and three major events dominated the year.

First, the Annual Lecture Series held in Leatherhead on the theme of 'Invasions and Threats of Invasion'. With five excellent speakers the series ranged from the Roman Invasion of AD43 to the defences of the Second World War via the Anglo-Saxon invasion, the threatened invasion of Queen Eleanor of Provence and the Palmerston Forts defending Portsmouth in the event of an attack by the French. Interestingly, none of these events fired an all out war in the South East and the appropriateness of the word 'invasion' was queried by our speakers for the arrival of both the Romans and the Anglo-Saxons. The average attendance was 49, with over 60 people coming to hear Dr David Bird talking about the Roman Invasion in AD43. Sadly, plans for a visit to Fort Nelson had to be dropped since many members had already visited the site.

The second event was an experiment. The Committee arranged a Society barbeque at the Bookham Grange Hotel on Friday 28th July 2006. A very pleasant evening was had by the 30 or so people who attended, though as it was held at the start of the holiday season a number of people had apologised for being unable to attend. The Committee agreed that future 'social' events should have a stronger archaeo-historical connection.

The third event was the launch of the Surrey Archaeological Research Framework at Leatherhead in October, which is reported elsewhere. The Committee was not directly responsible for the event but provided the logistic and technical backup ensuring the coffee and tea arrived at the due time, as did the speakers and their presentations.

The Committee was responsible for purchasing a powerful digital projector and a compact and lightweight overhead projector, thereby enhancing the quality of the Society's lecture facilities.

The final tasks of the year were to prepare for the 2007 lecture series on 'Experimental Archaeology' and to examine the feasibility of a prestige lecture in the summer of 2007. It was with great pleasure that the Yehudi Menuhin School was able to offer their superb concert hall as a meeting place and that a distinguished Vice-President of the Society, Professor E Fernie, agreed to talk on aspects of the Normans in England and France.

It was with great regret that the committee accepted the resignation of Dr G Howard. His contribution over the years have been most valuable and appreciated. Mr Walker is thanked for acting as Secretary during Mrs Gaitonde's absence through ill health.

Grants and Special Projects Committee

The Committee met three times during the year. The following applications were recommended for approval by Council:

- from Birkbeck College, University of London for support for the training excavation at Hatch Furlong, Ewell (£1500 granted)
- from the Farthing Down Landscape Project for part cost of magnetometry (£446 granted)
- from Ms J English for analysis of samples from the prehistoric field system on Whitmoor Common, Guildford, part funded by the Archaeological Research Committee (£400 granted)
- from Surrey Museums Consultative Committee for assistance in paying for flint knapping demonstrations at museums as part of their 'Stone Age Summer' events (£150 granted)
- from the Roman Studies Group for support for the Ashtead Roman villa project (£500 for the current year and for each of the next two years granted)
- from Kingston upon Thames Archaeological Society and UniSearch (University of Surrey) for funding reports on pottery from the excavations at Tolworth Court Farm 2000–2, part funded by the Archaeological Research Committee (£1000 granted)
- from the Surrey County Archaeological Unit for support for their Community Archaeologist post (continuation of the Education Officer post which the Society supported) (£500 for the current year and for each of the next two years granted, conditional on sufficient funding being obtained to support the post).

A number of grants made in previous years are still unclaimed, some for a length of time the Committee feels to be unreasonable. The Committee therefore recommended to Council that in future a time limit of five years should be set, after which, if not claimed, the grant would lapse unless good reason could be given for the delay. This was approved by Council.

Historic Buildings Committee

(formerly the Historic Buildings Conservation Committee)

The Committee met three times in the year, the first meeting concentrating on reviewing its function and aims.

Recognising that the committee could not make meaningful representations on the very considerable number of Planning and Listed Buildings Consent Applications being made it was agreed that it should only consider worst risk cases, where known, and otherwise support Local Secretaries who were able to devote time and interest to applications in their areas. Consequently, it was agreed that the name of the Committee should be changed to the Historic Buildings Committee.

The need for producing an as comprehensive as possible compilation of material on historic buildings as a primary data source has been overtaken by the improving accessibility to data from various sources now being entered on the County's Historic Environment Record, to be linked to the *Exploring Surrey's Past* project. Therefore, no further work will be carried out on Parish Lists beyond assisting those considering making local lists.

Whilst previous discussion on various buildings at risk or of interest has included new information that has been recorded in minutes and supporting documents, it has been recognised that this new information is difficult for researchers to access. It has therefore been decided to create simple case records to be lodged with the Society's Library.

In continuing to discuss significant at risk situations and buildings of interest, the Committee hopes to now be able to give more time to contributing to pooling of information and research, and possibly contributing to future events.

Library Committee

It has been gratifying to note that use of the Library's facilities, both by members and non-members, has increased during the past year. As yet no appointment to the post of Honorary Librarian has been made, and the search for a successor to Mrs G Harvey continues. The Committee is grateful to Dr R Christophers who remained acting chairman of the Library

Committee until March 2007, and to D Turner who has now taken over this role, but again in a temporary capacity. Meanwhile, as in the previous year, the Library has continued to function efficiently led by Mrs S Ashcroft, with help from Mrs S Janaway and Mrs M Roberts. As always the Committee is indebted to those who volunteer their time willingly and freely, especially Mrs M Williams, Mrs P Panman, Ms J English, Miss A Bowey, G Brown and Dr and Mrs Christophers. The latter two, together with J Janaway, have continued to add records to the computerised index. The task of adding existing Library material to the computerised index is almost complete and a start has been made to add records of the Society's archives, previously arranged by Miss A Bowey, Miss A Monk and Miss A Clarke. The availability of the catalogue on the Society's website has continued to prove useful to members, Library staff and outside users and has brought the riches of the collections to the notice of a wider audience. Plans to give instruction on the best ways of exploiting these records are under consideration.

Accommodation problems have continued, although the removal of much of the Society's stock of publications to the store at Bletchingley has somewhat relieved the pressure on the Cranleigh store. The need to store material off site is still proving an inconvenient necessity. The question of stock management is still under consideration, and during the year it was resolved by Council that any items for disposal on the grounds of duplication, obsolescence, irrelevance or outside the Society's current interests should be approved by Council. Items agreed for disposal would first be offered to members at meetings and through the Bulletin.

The Library was again open to the public on Heritage Saturday, manned by R Williams and Miss A Bowey and display boards advertising the Library's range of material have been taken to events throughout the year.

The Committee would like to thank the following for the generous donation of material and other gifts to the library during the year: C Abdy, Dr M Alexander, M Alexander, AOC Archaeology Group, Archaeology South-East, Mrs J Balchin, P Barnes, A Bott, G Brown, Dr R Christophers, Compass Archaeology Limited, Mrs M Dierden, English Heritage, Epsom & Ewell History & Archaeology Society, Foreign and Commonwealth Office, S Fortescue, K D Graham, Guildford YMCA, A Hall, J Hampton, J Harte, H Mallinson, Leatherhead and District Local History Society, Merrow Women's Institute, Merton Historical Society, Miss A Monk, Dr G Moss, Museum of London Archaeology Service, Miss E Myatt-Price, Oxford Archaeological Unit, Public Catalogue Foundation, Mrs M Rice-Oxley, St Peter's Parochial Church Council Newdigate, Shere Gomshall & Peaslake Local History Society, P Sowan, Surrey County Archaeological Unit, Sussex Archaeological Society, Thames Valley Archaeological Services, Tree-Ring Services, Mrs M Walker, Mrs M Williams and P Youngs.

LIBRARY STATISTICS	2005/6	2006/7
Volumes added	138	206
Volumes withdrawn	36	78
Volumes bound/rebound	33	36
Number of loans	683	809
Items consulted from Research Collection	115	196
Inter-library loans	9	12
Current contents users	4	4
Library visits by members	498 (approx)	503 (approx)
Library visits by non-members	61	80
Email research requests from non-members	40	30

THE SOCIETY'S COLLECTIONS

Library

The following items of Research material have been added to the library during the year (donor's name in brackets):

A large collection of newspaper cuttings relating to Surrey buildings and topics, from a variety of sources, which has built up over the past years, has been added to stock this year. The items

are too numerous to list here but have been filed in the relevant parish folders.

Richmond Parish Graveyard: alphabetical list of gravestones, 1955. PF/RIC/26

Woking Town Walks. PF/HRS/2-3, PF/WOK/42, PF/WOK/43

The Martian, by M Condon. PF/WOK/43

Font at Walton on the Hill. PD/WAL.H/9

Archive of an investigation of the course of the M25 between Lyne and Egham, by B Johnson and others. 342/13

Archaeological and historic landscape survey of Blackheath Common, by P Masters. 2006. CD. 370. Copy of a report held in the library at F31 WON. (K D Graham)

Assorted material relating to Merton Priory. PF/MRT/27-29

Material relating to excavations at Norbury, 1960. PF/CRY/1/53

Report of an excavation carried out at Dormers, Effingham, 1976. PF/EF/4

Delftware and Stoneware waste material from Kennington Palace. PF/LAM/23

Manorial officers at Kennington up to the nineteenth century. PF/LAM/24

Letter relating to pottery find at Limpsfield Chart, 1973. PF/LMS/3

Report on Albury Manor moated site, Merstham, by G Stannard, 1971. PF/MRS/21

Surrey entries from the Directory of Rare Books and Special Collections, 1985. PF/SRY.G/2/67

Ice houses, by G Locke. 253/3

A collection of eleven colour prints of Surrey villages, by D Setek. PD/AB-PD/LNG

Photograph of Ridgemed Nursing Home, Englefield Green, Surrey, c1950. PF/EG/24

Plan of Thursley Common marked with ditches. PF/THU/12

Letter from Edwin Hart to Hilary Jenkinson relating to flints found on Pilgrims' Way, 1926. PF/SRY.G/1/68

Seale ditches: field report, by W F Rankine, 1946. PF/SEA/7

Wonersh: Great Tangley Manor, by A Crocker. 1976. PF/WON/32

Letter relating to Riverside Parks at Richmond. 1926. PF/RIC/27

Material relating to skeletons found at Banstead between 1925 and 1982. 371 (Bourne Hall Museum)

Letter and photograph of road surface parallel to Shalford Road, Guildford. 1973 PF/GFD/1/1/21 (Miss A Monk)

Letter relating to the use of Chatley Heath Semaphore Tower. 1976. PF/COB/18

Note relating to the find of a Roman silver coin at Norbury Park. 1974. PF/MIC/24

Reports and correspondence relating to excavations at Burford Bridge and Juniper Hill, by R Hanworth and J Alexander. 1975-7. PF/MIC/25

Guildford Muniment Room. 1930. PF/GFD/3/1/12

Letter from G Greenwood relating to the site of Esher Place and 'Caesar's Camp' Walton-on-Thames. 1975. PF/ESH/23

Archive relating to 'Searching for Stane Street'. 2005. 342/14--16. (A Hall)

Material relating to the proposed development of Chertsey Bridge Wharf. 2002. PF/CHY/35 (P Barnes)

Material relating to Old Shalford Church and Shalford Rectory Manor. PD/SHL/13. (Miss E Myatt-Price)

The trees and plants of Oatlands Palace, by A Lansdell. *History Today*, 1975, XXV, 3. PF/WEY/26 (Dr G Moss)

Synopsis of local history relating to Banstead, Tadworth, Kingswood, Chipstead & Woodmansterne, by J Wilson-Haffenden. PF/BAN/11 (Harvey Bequest)

Sale catalogue for sale by auction of seven cottages at Spring Gardens, Great Bookham, Surrey, 21st June 1920. PF/BKM.G/12 (Harvey Bequest)

Sundry notes by Bernard Rackham on Surrey stained glass. PF/SRY.G/4/70

Ancient stained and painted glass in the churches of Surrey ... Additions and corrections, by E E Smith. 1953-5. PF/SRY.G/4/71

A view of Polesden Lacey, by J Varley. 1800. (Gallery brochure) PD/BKM.G/13

Vann Lake, by M Denny. PF/OCY/12

Assorted postcards. PD1/10

The Foxenden Quarry Air Raid Shelter, Guildford, by H C Davies taken from the *Guildford Society Newsletter*. PF/GFD/1/1/20 (Mrs M Williams)

Marrow Churchyard Survey, 1985. 372. (Marrow Women's Institute)

Notes and transcripts on church monuments in Surrey, H W Pointer. 373 (Pointer Estate)

Material relating to mines, quarries, limeworks, tunnels and cuttings in Surrey. 313 (P Sowan)

Leaflet for an exhibition by Guildford Museum & Muniment Room for a sixth-form conference. 1963. PF/GFD/1/1/22

Leaflet for an exhibition on Lewis Carroll at Guildford Museum. 1965. PF/GFD/1/1/23

Sutton Place (descriptive leaflet) PF/WOK/45

Surrey with a landslip on top – Leith Hill. *Geoscientist* 11(2), 2001. PF/WOT/2/15 (P Sowan)

Collections relating to the Stoughton family of Co. Surrey, by Sir Nicholas Stoughton. Transcribed by M E Walker. CD. 374 (Mrs M E Walker)

Surrey Railways. Assorted cuttings mostly from the *Railway Magazine*, c1900–30 (Pointer Estate)

The place-name Thursley. *Notes & Queries*, 241, 1996. PF/THU/14 (J Harte)

The place-name Tandridge. *Notes & Queries*, 244, 1999. PF/TAN/5 (J Harte)

A history of Gracious Pond and its association with Chertsey Abbey, by M Denny. PF/CHB/10 (Dr R Christophers)

A history of Moor Park (the site) and its association with Waverley Abbey, by M Denny. PF/FRN/2/1/11 (Dr R Christophers)

Publications and Editorial Committee

The Committee met four times during the year, in which period seven issues of the *Bulletin* were published. Volume **92** of the *Collections* and Volume 7 number 3 of *Surrey History* were published this year. Volume **93** of the *Collections* (on the Farley Heath and Wanborough temples) has been delayed pending approval by English Heritage. It is possible that volume **94** will be ready first and thus the two volumes will exchange volume numbers. The Committee accepted with regret the resignation of D Taylor due to pressure of work.

Over the last year sales of publications totalled £1641.05 (excluding postage). This includes the sale of 37 copies of *Surrey History* and 10 copies of *Aspects of Archaeology and History in Surrey*. Net sales of £282.55 were received from 39 copies of *Hidden Depths*.

The Committee thanks the editors for their hard work in maintaining the high standard of the Society's publications.

South Park Moat Committee

The site continued to be visited and maintained during the year. The leak in the dam appears to be under control and it is not anticipated that any further work will be necessary in the immediate future. The bridge across the moat is in need of repair and has been closed to the public. A quotation for the work is awaited and English Heritage has indicated that financial assistance may be available towards the cost. Arrangements are being made for a representative of Surrey Wildlife Trust to assess the site and recommend appropriate management for any special species such as dormice that are present.

Surrey Industrial History Group

The year started with the publication of the 151st Newsletter, which was the 100th to be edited by D Evans and the Committee would like to thank him for this and his continuing efforts.

At the AGM held on 15th July 2006, Mrs P Taylor and J Spencer were elected to the committee and G Knowles and A Norris were re-elected. R Turier also took over as Treasurer from C Mann, who had been acting treasurer following the sudden death of Dr S Chrystall the previous August. Immediately following the AGM the 2006 Conservation Award was presented to L Bowerman for his collection of historic bicycles and his lecturing activities relating to the early days of cycling. This was the 24th plaque to be awarded so the 2007 award will be the 25th.

The SIHG display board has been extended and updated by Mrs G Crocker and exhibited at various events during the year including the Archaeological Research Committee (ARC) symposium in February 2007 where it won the Margary award. The display at the symposium was based on an investigation into the water pumping system at Albury about which Mrs P Taylor gave a lively talk. Thanks are also due to J Spencer who has recently updated the SIHG web site.

On a lighter note the group visited the Hog's Back Brewery in November 2006, not very old or industrial – but the beer was fine!

The 31st Series of Industrial Archaeology Lectures commenced on 26th September 2006 with a talk by Ms C Ball on the Sheffield Iron and Steel Industry. The lecture gave some insight as to what the group hopes to see during their visit to Sheffield planned for 8th–10th September 2007. M Alexander gave the last lecture on 6th March 2007 his subject being the Woollen Industry of south-west Surrey.

The Stuart Chrystall Memorial Meeting, held in conjunction with the University on 17th March 2007, was particularly well attended and it is hoped that this was successful in promoting the activities of the group. Membership of the group currently stands at 132: 107 ordinary, 13 associate, 8 institutional and 4 life members.

SIHG has long had an association with the Rural Life Centre and the group was pleased to be able to make a grant of £900 towards the publication of the memoirs of Henry Jackson, the museum's founder.

Finally, thanks are due to members of SIHG and committee members who have supported the work of the group throughout the year.

Surrey Local History Committee

The Committee, as usual, organised three events during the year, which were very successful in terms of content but the attendances were lower than in previous years. Actions have been taken to reverse this trend.

The Summer Meeting was at Bagshot in July and hosted by the Surrey Heath Archaeological and Heritage Trust. The meeting commenced with a talk by P Stevens on the history of the area followed by a walk around Bagshot, which included a visit to see the important Tudor wall paintings, before returning to the Trust's headquarters, which is housed in the 'Old Police Station'. Tea was provided and followed by a tour of the museum to see the cells and examine and discuss objects on display.

The Local History Symposium held in Chertsey in October was on the theme of 'Parks in Surrey'. There were six speakers: Dr P Edwards on *English Parks in Transition, 1500–1750*, Mrs B Lewis on *Surrey Parks from Medieval to Municipal*, D Taylor on *Cobham Park*, P Stevens on *Bagshot Park*, Ms J English on *Baynards Park* and Ms H Davies on *Guildford Park*. As usual there was a large number of displays by local history societies from all over the county. The Gravett Award was presented by P Youngs to the Egham-by-Runnymede Historical Society for their display contrasting the Surrey part of Windsor Great Park and Thorpe Park.

The Spring Meeting was held at Roehampton University on the theme of *Studies in Local and Family History, Current University Research*. There were excellent presentations by speakers from Kingston (Ms A Sullivan and Ms J Warren), Surrey (Mrs A Milton-Worsell and T Hurley), Royal Holloway (Ms H Kleineke) and Roehampton (Dr P Edwards, D Taylor and Price) on a wide range of topics. The programme was devised by Mrs M Vaughan-Lewis. By chance the meeting was held on the day when Mrs Vaughan-Lewis formally retired from her post as County Archivist and to mark the occasion she was presented with a private-press book on an aspect of Surrey local history.

Volume 7, number 3, of *Surrey History*, edited by A Cornwall, was available at the end of 2006. The articles were on Surrey and the motor, the bounds of Chaldon in 10th century charters, the Town Association of Guildford (part 2), south-west Surrey 17th and 18th century trade tokens, Lord Rosebury's riding school at Epsom and Surrey History Centre accessions of records in 2005. The cover features excellent photographs of five tokens taken by B Wood.

During the year Professor T Northfield, an enthusiastic member of the Committee, found it necessary to resign owing to ill health and at the end of the year J Pooley replaced Mrs M Vaughan-Lewis as the representative of the Surrey History Centre.

GROUPS OF THE SOCIETY

Artefacts and Archives Research Group

The assessment stage of Weston Wood (Stage II) has been completed and the project design for Stage III – analysis – has been submitted to English Heritage for their consideration. Work is continuing towards depositing the archive with the Archaeology Data Service including key photographic images of the site selected from the 1500 slides and photographs taken during excavation.

The Granary in Bletchingley continues to be used for finds processing. As a consequence of the Aggregates Levy Sustainability Fund (ALSF) grant for Weston Wood, AARG has been able to purchase tables and a lockable cupboard.

The Granary was also used as the venue for the first joint AARG/Roman Studies Group workshop. This was a very successful event on Roman ceramic building material and was led by P Warry (see *SyAS Bulletin* 402, July 2007)

Work continues on the Hopeless Moor, Seale excavation archive and the group has recently undertaken recording and writing up a small site – 9 Market Street, Guildford – for Guildford Museum.

Guildford Group

The Group met monthly from September 2006 to May 2007, alternating public lectures or talks at Guildford United Reform Church with members' evenings at Guildford Museum. The topics at the open evenings included Brookwood 'Necropolis', the Anglo-Saxons, St Martha's Church, and Waverley Abbey; also on one of the public evenings, the retired Master of a Thames dredger spoke about his unusual working life and brought along a great many objects, dating from all ages, that had been recovered from the river during dredging operations.

The Group was greatly saddened by the sudden death of G Hayes who for many years had been an active and highly valued member of the Group, latterly as its Treasurer.

Plateau Group

Plateau has continued to hold evening meetings twice a month, with additional monthly evening visits and day trips to sites of historical or archaeological interest. Week-end excavations have taken place at Tattenham Way allotments, Banstead where the finds have continued to be mainly post-glacial prehistoric flints and pottery, although artefacts of all periods other than Middle/Upper Palaeolithic have been recorded. Excavation is anticipated to finish in August 2007. Landscape survey work and investigation of medieval and post-medieval features in the adjoining Nork Park, initially looking at the site of the 18th century well serving Nork House.

At the AGM, C Bagnall was re-elected Chairman, P Harp Honorary Secretary and Ms S Hill Honorary Treasurer.

Prehistoric Group

At the Group's 2006 AGM, P Harp stood down as Secretary and Mrs R Hooker was elected in his place. Members Group continued to carry out a number of research projects, including an analytical survey of Holmbury hillfort, and also commenced a magnetometry survey of the interior of the site. Work is also taking place in co-operation with other groups of the Society, especially the Artefacts and Archives Research Group. It has been decided that future AGMs will be followed by a lecture open to all members of the Society.

Surrey Roman Studies Group

The Group continued its series of monthly talks across the winter months, including a seminar devoted to exploring ways in which further research might be carried out on villas and rural settlement in general. This followed a successful seminar on villas in June, where D Rudling gave us the benefit of lessons learnt from his work on Sussex villas and D Hartley and E Walker presented the results of a survey of information available about a number of Surrey sites. Mrs N

Cowlard agreed to act as co-ordinator of a sub-group to pursue these issues. Many members attended a special study day on Roman pottery at the London Archaeological Archive Research Centre, arranged by F Pemberton. The special February talk was given by Dr J Creighton on the Iron Age legacy in early Roman Britain, which raised many interesting new ideas and provided an excellent basis for the launch of a new Iron Age group under the leadership of E Walker. Mrs R Hunter manages the locations and Mrs S Fagg provides audiovisual support for these talks, for which we are very grateful.

The other working groups continue to make good progress. Most of the finds research on Purberry Shot has now been completed, and F Pemberton's group is actively preparing this site for publication, as well as other outstanding Ewell excavation reports. This work should result in due course in a much better understanding of Roman Ewell, especially when taken together with the results of the work led by J Cotton at the ritual site at Hatch Furlong. The Group again had a strong presence at this site, and at the 'Time Team' excavations of another possible ritual and/or settlement site near Godstone. The roads group led by A Hall continues to add to our understanding of Stane Street and has begun to tackle the question of the missing London-Winchester road. Publication of the Stane Street work is well in hand.

A first season of fieldwork at the Ashted Common villa and tileworks site was carried out under the leadership of Dr Bird. The villa site was relocated exactly and excavation added to our knowledge of the approach road to the site. The arrangements necessary for successful working on the site are now clearly understood and at least five seasons of work are planned. The project aims to gather together and reassess all available information about the site and carry out fieldwork to answer outstanding questions. Mrs M Broomfield is gathering together finds from several locations for fresh study. J Hampton has been very supportive with information about his excavations and survey work in the area of the tileworks. Fieldwork was made much easier by the enthusiastic support of the estate rangers, who were also able to arrange a partial magnetometer and topographical survey in March. Further work associated with the Chiddingfold villa was led by K D Graham, including the development of a survey of the surrounding area carried out by P Jones.

The Group was grateful to Mrs E Whitbourn for arranging a successful visit to the Isle of Wight and in particular the Brading villa, with the huge benefit of having Dr D Tomalin as our guide. Following the winter seminar, Mrs N Cowlard arranged a well-attended visit to the Abinger villa site, hosted by Ms E Corke, and this will be used as a platform for a programme of fieldwork and survey related to Surrey villas in general. Originating as part of this work, A Hall is constructing a database with information about all Roman-period sites in Surrey.

Group membership continues to increase, in no small part due to the Group's enthusiastic Secretary, A Hall, and effective stewardship of Group funds by the Treasurer, D Calow. A note about the Group has appeared in the CBA South-East Newsletter.

Village Studies Group

The Group held workshops at Cobham and Cranleigh during 2006 and at Banstead in February 2007. The workshops are a mixture of contributions from members talking about progress on their own projects and presentation of new topics for consideration and discussion.

Presentations during the year included D Taylor's update on work at Downside Farm on the outskirts of Cobham and as archivist at Cobham Park. Ms J English illustrated the transition of Cranleigh from common to settlement by a series of maps. This was followed by M Miller who outlined development from the 19th century resulting in the village seen today. M Higgins drew attention to the Surrey Record Society's recent publication of Surrey Probate Inventories 1558-1603 and the wealth of detail provided that gave tantalising glimpses of the manner in which people lived and furnished their houses at the time of Elizabeth I. Prof Crocker stressed the importance of including industrial sites in village studies and described a recent project recording and conserving an unusual water-driven pump at Albury. R Savage spoke about the recently published Archaeological Research Framework for Surrey and how the work of the Group fitted into the framework. Dr R Christophers and R Savage spoke about Old Woking, which despite being almost forgotten and swamped by the development of new Woking, still has

much to reveal about the early settlement and its relationship to the River Wey and Woking Palace.

Progress continues to be made on a number of studies and the Group is grateful to R and Mrs P Savage who are taking over the role as convenors from D Turner and Miss A Monk.

HONORARY LOCAL SECRETARIES

Organising Secretary: C J W Taylor (see Banstead, Woodmansterne etc)

Elmbridge

Esher, the Dittons, East &
West Molesey

C J Odom,
19 Embercourt Road,
Thames Ditton KT7 0LH

Cobham, Oxshott & Stoke
D'Abernon

D C Taylor,
Appleton, 4 Cedar Avenue,
Cobham KT11 2AB

Walton & Weybridge

Vacancy

Epsom and Ewell

C Abdy,
17 Seymour Avenue,
Ewell, Epsom KT17 2RP

Guildford

Guildford & Shalford

Mr & Mrs R W Williams,
20 The Glebe, Shalford Road,
Guildford GU4 8BL

Albury & Shere

Mrs E Rich,
Shere Museum, The Malthouse,
Shere, Guildford GU5 9HS

Artington

Vacancy

Chilworth & St Martha

A Norris,
Woodbury, 49 Dorking Road,
Chilworth, Surrey GU4 8NW

Compton, Seale & Shackleford

Vacancy

Merrow, Burpham,
Stoke & Stoughton

Vacancy

Tongham, Puttenham & Wanborough

G Readings,
20 Culls Road, Normandy,
Guildford, Surrey GU3 2EP

Ash, Pirbright, Normandy &
Worplesdon

R Wild,
Frosbury Farmhouse,
Gravett's Lane,
Worplesdon, Guildford GU3 3JW

Ockham, Ripley & Wisley

Mrs A Watson,
Well Cottage, Hatchford End,
Cobham KT11 1NA

The Clandons, Effingham &
The Horsleys

G F Stonehouse,
7 Parkside Close,
East Horsley KT24 5BY

Send

I Medhurst,
9 Sandfields, Send GU23 7AY

Mole Valley

Leatherhead & Ashted

A Hall,
24 Windfield, Epsom Road,
Leatherhead, Surrey KT22 8UG

Fetcham & the Bookhams

P Stanley,
11 Wallis Mews, Guildford Road,
Leatherhead KT22 9DQ

Dorking, Brockham, Mickleham
& Milton

Mrs V Ettlinger,
Royden Cottage, Cliftonville,
Dorking RH4 2JF

Abinger & Wotton

Vacancy

Betchworth, Buckland, Headley & Leigh	Mrs B Higgins, High Bank, Mill Hill Lane, Betchworth RH3 7LS
Capel & Holmwood Charlwood	Vacancy Mrs J M Shelley, 4 Norwood Hill Road, Charlwood RH6 OED
Newdigate	Ms J Lilley, Lance's Cottage, Parkgate Road, Newdigate RH5 5DY
<i>Reigate and Banstead</i> Reigate, Redhill, Merstham & Gatton Banstead, Woodmansterne, Chipstead, Kingswood & Walton Horley & Ockley	R L Ellaby, 47 Priory Drive, Reigate RH2 8AF C J W Taylor, 14 The Chase, Coulsdon CR5 2EG Ms R Hooker, 59 Thornton Place, Horley RH6 8RZ
<i>Runnymede</i> Chertsey, Addlestone, Ottershaw & Woodham Egham & Thorpe	Mrs P McKenna, 21 Duffins Orchard, Brox Road, Ottershaw KT16 0LP Vacancy
<i>Spelthorne</i>	S P Dyer, 115 Raleigh Road, Feltham, Middx TW13 4LW
<i>Surrey Heath</i> Camberley & Frimley Bagshot, Bisley, Chobham & Windlesham	P Stevens, 22 The Avenue, Camberley GU15 3NE Vacancy
<i>Tandridge</i> Caterham, Chaldon, Warlingham & Woldingham Bletchingley, Burstow & Nuffield Godstone, Horne & Tandridge Chelsham, Limpsfield, Oxted, Tatsfield, Titsey, Chipstead, Kingswood & Walton Lingfield, Crowhurst & Felbridge	Mrs M Saaler, 69 Beechwood Road, Caterham CR3 6NB P F Finch, 3 Ridge Green, South Nuffield, Redhill RH1 5RN Miss S E Hartwell, 14 Bell Meadow, Godstone RH9 8ED C Hasler, 54 Park Road, Oxted RH8 OAW Vacancy
<i>Waverley</i> Farnham, Hale, Runfold & Wrecclesham Dockenfield, Elstead, Frensham, Peper Harow, Thursley & Tilford Haslemere, Hindhead & Churt	K D Graham, Stannard's View, Frith End, Bordon, Hants GU35 OQR Vacancy Ms R Lambert, 2 Coachman's Cottage, Land of Nod, Grayshott Road, Headley Down, Hants GU35 8SJ

Chiddingfold, Hambledon, Hascombe	Miss A J Monk, Bryony Bank, Beech Hill, Hambledon, Nr Godalming, GU8 4HL
Milford & Witley	Vacancy
Godalming & Busbridge	Mrs S Janaway, 58 Coopers Rise, Godalming GU7 2NJ
Binscombe, Farncombe & Compton	Mr & Mrs J Whitbourn, 65 Binscombe Crescent, Binscombe, Godalming GU7 3RA
Alfold, Cranleigh, Dunsfold & Ewhurst	Ms J English, Flat 1, 2 Rowland Road, Cranleigh GU6 8SW
Bramley & Wonersh & Shamley Green	M Borrell, 18 Blackheath Grove, Wonersh, Guildford GU5 0PU
Woking	B Harmer, 14 Brookfield, Woking GU21 3AD
<i>LONDON BOROUGHS</i>	
<i>Croydon</i>	
Croydon, Norbury, etc	J Davison, 8 Brantwood Rd, South Croydon CR2 0ND
Coulsdon, Purley, Sanderstead & Farleigh	Ms E Walder, 2 Riding Hill, Sanderstead CR2 9LN
<i>Kingston upon Thames</i>	Ms J Wileman, 48 Bond Road, Tolworth, Surrey KT6 7SH
<i>Lambeth</i>	Dr G J Dawson, 40 Station Road, Orpington Kent BR6 0SA
<i>Merton</i>	N Plastow, Far House, Hillside, SW19 4NL
<i>Richmond upon Thames</i>	Vacancy
<i>Southwark</i>	Dr G J Dawson, 40 Station Road, Orpington, Kent BR6 0SA
<i>Sutton</i>	
Sutton & Cheam	Vacancy
Beddington, Wallington & Carshalton	J R Phillips, Flat 5, 31 Camden Road, Sutton SM1 2SH
Wandsworth	Vacancy

HISTORIC BUILDINGS COMMITTEE

DISTRICT BUILDING REPRESENTATIVES

Under review

COUNCIL AND COMMITTEES

The membership of Committees for the period 1st April 2006 to 31st March 2007 was as follows:

Archaeological Research Committee: P Harp (Chairman), Mrs P Hulse (Secretary; Acting Treasurer from July 2006), G Hayes (Treasurer to July 2006), J Cotton, Ms I Ellis, Mrs A Gaitonde, C Hasler, C Hayward, Ms S Hill, T Howe, R Savage, Ms N Shaikhley, Mrs A and P Vallis, D Williams.

Community Archaeology Committee: K D Graham (Chairman), A Hall (Secretary), J Hampton, J M Rubra.

Events Committee: J M Boulton (Chairman), E Walker (Secretary to June 2006), Mrs P Bedwell, Miss E Corke (Lectures Officer), Professor A Crocker, Mrs A Gaitonde (Secretary from June 2006), Dr G E Howard (to January 2007), Mrs J Nixon, Dr P Reading, Mrs E Whitbourn, Mrs M Williams, R Williams.

Finance Committee: Miss A Monk (Chairman), A C Sargent (Honorary Treasurer), P Youngs (Honorary Secretary), R Bryson, Mrs A Graham, P Harp, Dr G Moss, A Norris, D Turner.

Grants and Special Projects Committee: Mrs P Hulse (Chairman), Miss E Corke (Secretary), Mrs M Broomfield, J M Rubra.

Historic Buildings Committee: A Norris (Chairman), Mrs J Balchin (Minute Secretary), R Greening, D M Higgins, Dr G Howard, P Stevens, D Turner.

Library Committee: Dr R Christophers (Acting Chairman until March 2007), D Turner (Acting Chairman from March 2007), Mrs S Ashcroft (Secretary), Mrs J Balchin, Miss A Bowey, G Brown, Mrs C Garrard, P Harp, Mrs S Janaway, Miss E Myatt-Price, Mrs G Page, P Tarplee, Mrs M Williams, R Williams.

Publications and Editorial Committee: Dr G P Moss (Chairman), A Cornwall (Honorary Surrey History Editor), Mrs A C Graham (Joint Honorary Editor), Ms S Hill (Joint Honorary Editor), Mrs R Hooker (Secretary), P Jones (Honorary *Bulletin* Editor), Mrs G M Crocker, J Pile, D J Turner, D W Williams.

South Park Moat Committee: K D Graham (Chairman), D Attryde, J Edwards (Surrey County Council)

Surrey Local History Committee: Professor A Crocker (Chairman), Mrs M Vaughan-Lewis (Vice-Chairman), Miss H Davies (Secretary), A Cornwall (Honorary Surrey History Editor), Mrs J Balchin, Mrs P Bedwell, Mrs G Crocker, Mrs A Milton-Worsell, Dr G Moss, Professor T Northfield (to November 2006).

Surrey Industrial History Group Committee: Professor A G Crocker (President), R A Bryson (Chairman), A H Thomas (Secretary), R Turier (Treasurer), D Evans (Newsletter Editor and Membership Secretary), Mrs G M Crocker, A H Gregory, R A Johnson, H G Knowles, C R Mann, Dr G P Moss, A V Norris, J Spencer, P A Tarplee, Mrs P Taylor.

REPRESENTATION as at 31st March 2007

Council for British Archaeology	B K Harmer, P J Hinton, Mrs R J Hooker,
South East Group	P E Youngs
Standing Conference on London	Dr G P Moss
Archaeology (SCOLA)	
Standing Conference on Portable	K D Graham
Antiquities	
SCC Strategy Groups	J F Cotton, K D Graham, D J Turner,
	P E Youngs
Southwark & Lambeth Archaeological	Dr G P Moss
Excavation Committee	
Reigate & Banstead Archaeological	Dr G P Moss, D J Turner, D W Williams
Co-ordination Committee	
London Borough of Merton:	D J Turner
Conservation Areas Advisory Panel	
Waverley Archaeological Advisory	K D Graham
Committee	
Surrey Museums Consultative Committee	P E Youngs
Archaeological Curators Group	K D Graham
Woking Palace Consultative Panel	S P Dyer, P Hinton
Surrey Hills Joint Advisory Committee	Mrs S Corke
Reigate Roman Kiln Trust	P E Youngs

Surrey Archaeological Society staff and working hours:

ASSISTANT LIBRARIAN: Mrs Sheila K Ashcroft, ALA

Monday: 9.30 am - 1.00 pm 1.30 pm - 4.30 pm

Tuesday:* 9.30 am - 1.30 pm

Wednesday: 9.30 am - 1.00 pm 1.30 pm - 4.30 pm

Saturday:** 9.30 am - 1.30 pm

* (All but Tuesday preceding 1st Saturday in each month)

** (1st Saturday in the month or by appointment)

MEMBERSHIP SECRETARY: Mrs Susan Janaway

Wednesday: 10.00am - 12.30 pm 1.00 pm - 2.45 pm

Thursday: 10.00am - 12.30 pm 1.00 pm - 2.45 pm

Friday: 1.00 pm - 4.30 pm

PUBLICATION SALES/LIBRARY ASSISTANT: Mrs Maureen Roberts, BA

Tuesday: 9.30 am - 12.30 pm 1.00 pm - 4.00 pm

Thursday: 9.30 am - 12.30 pm

Friday: 9.30 am - 12.30 pm

NOTE

The working hours shown above were correct as at 31st March 2007. As a result of subsequent changes in staff working hours the Office and Library are presently closed on Fridays; Members may still have access to the Library by showing their current Library Card at the Museum desk. At other times hours may be changed at short notice because of illness, holidays etc; Members who wish to see a particular member of staff are therefore advised to telephone the Office in advance (01483 532454).

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee
REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31st MARCH 2007

The Directors present their annual report and financial statements for the year ended 31st March 2007.

Principal Activities

The principal activities of the Society during the year were as set out in the Annual Report of the Council.

Directors

The following served as directors during the year:-

Miss A J Monk, A G Crocker, R F Muir, the Viscountess Hanworth, D J Turner, G P Moss, J N Hampton, Mrs A C Graham, K D Graham, P A Tarplee, Ms J English, Mrs G M Crocker, A C Sargent, Prof. E C Fernie, Dr D G Bird, P E Youngs, P M Jones, A M Jackson, J M Boulton, J F Cotton, Mrs P A Hulse, C J van der Lande, Ms E Walder, N J Bateman, Mrs M E Broomfield, Ms S Hill, Mrs G Rapson, C E A Walker, A J Bott, G C Brown, Ms T J Cole, Mrs R J Hooker, Mrs R Hunter, Mrs P F Reading, R A Christophers, Mrs A M Gaitonde, Mrs J A Hicks, J G E Price, J M Rubra, R W Williams, Mrs J M Balchin, Miss E L Corke, P Harp, A V Norris, R W Savage. R A Bryson and D W Williams,

On 26th November 2006, Dr D G Bird, Mrs J M Balchin, Miss E L Corke, P Harp, A V Norris, and R W Savage were appointed as directors. Also on 26th November 2006, J N Hampton resigned as a director on his appointment as an honorary vice president and J M Boulton, J F Cotton, Mrs P A Hulse, C J van der Lande and Ms E A Walder resigned as directors on the termination of their four year term of office. Dr R A Christophers and N J Bateman also retired. On 2nd February 2007, D W Williams was re co-opted and R A Bryson was co-opted as directors for a one year term.

Investment Strategy

As the Society is dependent upon its income from invested securities to supplement the subscriptions from members in order to maintain its charitable and general activities, the investment strategy seeks diversification to secure the required level of return without undue risk whilst enhancing where possible the capital growth of the portfolio. The investment strategy will continue to be subject to constant review with our investment managers.

Reserves Policy

The Society is almost totally dependent on its own income from subscriptions, investments, deposits etc. to fund its core activities to which are added limited external grants when available. Its capital funds therefore need to be maintained and its expenditure year on year geared to available sources of income.

Risk Assessment

The Society's Council has adopted and reviews annually a risk assessment policy which seeks to identify the major risks to which the Society may be subject and which might affect the Society's ability to adequately achieve its objectives. Policies, procedures and systems to mitigate identified risks so far as is practical are in place to cover both business and financial risks, in particular to maintain membership, to ensure the continuance of research including excavation and publication and to monitor the activities of members engaged in pursuance of the Society's activities.

Statement of Directors'/Trustees' Responsibilities

Law applicable to charities in England & Wales requires the directors/trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the directors/trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements and;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors/trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Acts. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

M G Beattie & Co Limited, have indicated their willingness to act for the Society as Auditors and a resolution will be proposed at the next Annual General Meeting for their reappointment.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

BY ORDER OF THE BOARD

P E Youngs, Company Secretary

19th October 2007

Report of the Independent Auditors

To the Members of Surrey Archaeological Society

A Company Limited by Guarantee

We have audited the financial statements of Surrey Archaeological Society for the year ended 31st March 2007 set out on pages 28 to 36, which comprise the Statement of Financial Activities, Summary Income and Expenditure Account, the Balance Sheet and related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, effective January 2005, under the historical cost convention, as modified by the revaluation of listed investments and the accounting policies set out therein.

Respective responsibilities of trustees and auditors

The trustees, who are also the directors of Surrey Archaeological Society for the purposes of company law, have responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards which are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Trustees' Annual Report and consider whether it is

consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs at 31st March 2007 and of its incoming resources and application of resources, including its income and expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

M G BEATTIE & CO LIMITED
REGISTERED AUDITORS &
CHARTERED ACCOUNTANTS

6 Main Avenue
Moor Park
Northwood
Middlesex, HA6 2HJ

31st October 2007

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2007

	<i>Notes</i>	<i>2007</i>		<i>2006</i>	
		£	£	£	£
INCOME FROM FIXED ASSET INVESTMENTS	2		54,121		71,957
OTHER OPERATING INCOME	3		39,571		43,298
			<u>93,704</u>		<u>115,255</u>
Operating expenses		86,580		75,046	
Publication expenses		6,910		9,208	
			<u>93,490</u>		<u>84,254</u>
OPERATING SURPLUS/(DEFICIT)	4		214		31,001
Interest receivable			19,645		2,345
			<u>19,859</u>		<u>33,346</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR BEFORE INVESTMENT ASSET DISPOSALS					
Net Realised (Losses)/Gains on investment asset disposals			(59,369)		4,803
TOTAL NET SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR			<u>(39,510)</u>		<u>38,149</u>

The notes form part of these financial statements

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee
BALANCE SHEET AS AT 31st MARCH 2007

	<i>Notes</i>	<i>2007</i>		<i>2006</i>	
		£	£	£	£
FIXED ASSETS					
Tangible assets	6		18,074		19,083
Investments at market value			1,842,130		1,741,814
			<u>1,860,204</u>		<u>1,760,897</u>
 CURRENT ASSETS					
Debtors	7	13,777		7,959	
Cash at bank and in hand		104,004		138,120	
			<u>117,781</u>		<u>146,079</u>
 CREDITORS: Amounts falling due within one year	8	54,248		55,978	
 NET CURRENT ASSETS			<u>63,533</u>		<u>90,101</u>
 NET ASSETS			<u><u>1,923,737</u></u>		<u><u>1,850,998</u></u>
 CAPITAL AND RESERVES	9				
Opening balance			1,850,998		1,462,877
(Deficit)/Surplus/ for the year			(39,510)		38,149
Net unrealised gains on investments			112,249		349,972
			<u><u>1,923,737</u></u>		<u><u>1,850,998</u></u>

Approved by the Council on 19th October, 2007.

K D Graham, President

A C Sargent, Honorary Treasurer

The notes form part of these financial statements.

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED
31st MARCH 2007

	2007 £	2006 £
Resources arising		
Investment income	54,133	71,957
Subscriptions and recoveries	20,579	21,147
Receipts from sale of publications	1,640	4,648
Other income	6,872	13,003
Interest	19,645	2,345
Grants received	10,480	4,500
	113,349	117,600
Resources used		
Direct charitable expenditure		
Functional costs	49,779	42,982
Publications	6,910	9,208
	56,689	52,190
Other expenditure		
Operating	36,801	32,064
	93,490	84,254
Changes in resources before transfers and valuations	19,859	33,346
Other recognised Gains/(Losses) during the year		
Net Realised (Losses)/Gains on sales of investments	(59,369)	4,803
Net Unrealised Gains on Investment Valuations	112,249	349,972
	52,880	354,775
Net movement of resources in the year	72,739	388,121
Reconciliation of Funds:		
	£	£
Balance brought forward at 1st April 2006	1,850,998	1,462,877
Movement in year:-		
used in year	72,739	388,121
Balance carried forward at 31st March 2007	1,923,737	1,850,998
Represented by:-		
Tangible fixed assets	18,074	19,083
Investments	1,842,130	1,741,814
Current Assets	117,781	146,079
Current Liabilities	(54,248)	(55,978)
Total net assets at 31st March 2007	1,923,737	1,850,998

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2007

NOTE 1

ACCOUNTING POLICIES

- a) The accounts have been prepared under the historical cost convention as modified by the revaluation of listed investments which are incorporated at market value each year.
- b) Exemption has been taken from preparing a cash flow statement (Financial Reporting Statement Number 1) on the grounds that the company qualifies as a small company.
- c) In accordance with previous practice, the balance sheet does not take account of the Society's exhibits and collections, and no depreciation is charged thereon.
- d) No depreciation is charged in respect of the Society's research material, maps and prints. Other tangible assets have been depreciated at rates calculated to write them off over their useful lives as follows:
Excavation and office equipment – 25% on reducing balance
Computer equipment – 25% on straight line
- e) These accounts do not recognise any value in respect of publications held for resale. Proceeds thereon are taken to credit as received.
- f) No provision for taxation arises on any surplus realised due to the Society's charitable status. Gift Aid is recognised as received.

NOTE 2

INCOME FROM FIXED ASSET INVESTMENTS

This represents income excluding interest received from the Society's investments as managed by HSBC Investment Management.

NOTE 3

OTHER OPERATING INCOME

This is comprised of the following items:-

	<i>2007</i>	<i>2006</i>
	£	£
Grants received	10,480	4,500
Subscriptions and Recoveries	20,579	21,147
Receipts from sales of publications	1,640	4,648
Entrance fees, donations and sundry incomes	249	778
Administration Recoveries	3,578	—
Bequest	—	5,000
Lectures, Symposia and Events	1,619	3,044
Guildford Group surplus	56	121
Surrey Industrial History Group surplus	854	3,686
Plateau Group surplus	291	350
Surrey Roman Studies Group surplus	225	24
	<u>39,571</u>	<u>43,298</u>

NOTE 4

OPERATING SURPLUS

The operating surplus is stated after charging:-

	<i>2007</i>	<i>2006</i>
	£	£
Auditors remuneration	6,250	6,125
Depreciation	2,857	2,479
	<u>9,107</u>	<u>8,604</u>

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2007
(Continued)

NOTE 5

EMPLOYEE INFORMATION

	2007	2006
	£	£
Staff Costs	20,422	19,791
Social Security Costs	681	714
	<u>21,103</u>	<u>20,505</u>

The average number of persons employed by the Society during the year were:

Direct Charitable Administration	1	1
Administration	2	2
Council Members	40	44
	<u>43</u>	<u>47</u>

The Council members receive no remuneration for their services. Fees, travelling and other operating expenses incurred by and reimbursed to the Council members amounted to £5,700.

NOTE 6

TANGIBLE ASSETS

	<i>Research Material Maps and Prints</i>	<i>Excavation Equipment</i>	<i>Other Equipment</i>	<i>Computer Equipment</i>	2007
Cost	£	£	£	£	£
At 1st April 2006	13,783	1,236	13,679	8,560	37,258
Additions	—	—	1,848	—	1,848
	<u>13,783</u>	<u>1,236</u>	<u>15,527</u>	<u>8,560</u>	<u>39,106</u>
At 31st March 2007	<u>13,783</u>	<u>1,236</u>	<u>15,527</u>	<u>8,560</u>	<u>39,106</u>
Depreciation					
At 1st April 2006	Nil	1,208	12,687	4,280	18,175
Charges for the year	—	7	710	2,140	2,857
	<u>Nil</u>	<u>1,215</u>	<u>13,397</u>	<u>6,420</u>	<u>21,032</u>
At 31st March 2007	<u>Nil</u>	<u>1,215</u>	<u>13,397</u>	<u>6,420</u>	<u>21,032</u>
Net Book Value					
At 31st March 2007	13,783	21	2,130	2,140	18,074
	<u>13,783</u>	<u>21</u>	<u>2,130</u>	<u>2,140</u>	<u>18,074</u>
At 31st March 2006	13,783	28	992	4,280	19,083
	<u>13,783</u>	<u>28</u>	<u>992</u>	<u>4,280</u>	<u>19,083</u>

RESEARCH MATERIAL, MAPS AND PRINTS

The value of the Society's research material, maps and prints has been retained in the balance sheet at the revaluation figure established in 1968, plus subsequent additions at cost. On the basis of a revaluation undertaken by members of the Society who were experts in their own particular fields, it is considered that the current value is in excess of £220,000.

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2007
(Continued)

NOTE 7

DEBTORS

	2007	2006
	£	£
Investment Income	4,645	—
Other debtors	959	376
Prepayments	7,773	7,583
	<u>13,377</u>	<u>7,959</u>

NOTE 8

CREDITORS

Amounts falling due within one year

	2007	2006
	£	£
Advance Grants received	8,868	7,075
Subscriptions received in advance	2,731	2,011
Grants	13,961	15,415
Collections and publications	10,700	16,300
Other creditors and accruals	17,588	15,177
	<u>53,848</u>	<u>55,978</u>

NOTE 9

MOVEMENTS IN CAPITAL AND RESERVES

	Bal @ 01/04/06	Surplus	Net Realised (Losses)	Net Unrealised Gains	Total 31/03/07
	£	£	£	£	£
Surrey Archaeological Society	1,818,902	18,433	(59,369)	112,249	1,890,215
Group funds incorporated: -					
Surrey Industrial History Group	27,818	854	—	—	28,672
Haslemere Group	1,495	—	—	—	1,495
Guildford Group	630	56	—	—	686
Plateau Group	1,905	291	—	—	2,196
Surrey Roman Studies Group	248	225	—	—	473
	<u>1,850,998</u>	<u>19,859</u>	<u>(59,369)</u>	<u>112,249</u>	<u>1,923,737</u>
Total	<u>1,850,998</u>	<u>19,859</u>	<u>(59,369)</u>	<u>112,249</u>	<u>1,923,737</u>

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2007
(Continued)

NOTE 10

COMMITMENTS AND CONTINGENT LIABILITIES

Capital Commitments

The Society had no material capital commitments at 31st March 2007.

Contingent Liabilities

The Society had no other material contingent liabilities at 31st March 2007 which have not been provided in these accounts.

NOTE 11

MEMBERS' GUARANTEE

At 31st March 2007, the Company had 905 members (2006: 920). The Company is limited by guarantee of its members, each member bearing a maximum liability of one pound. A register of its members is available for inspection at the registered office.

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2007

	2007		2006	
	£	£	£	£
INCOME				
Subscriptions and Recoveries		20,579		21,147
Sale of publications		1,640		4,648
Entrance fees, donations and sundry incomes		249		778
Administration Recoveries		3,578		—
Bequests		—		5,000
Annual Events Net (Appendix 2)		1,619		3,044
Groups' surplus		1,426		4,181
Grants Received		10,480		4,500
		39,571		43,298
Investment income		54,133		71,957
Interest		19,645		2,345
		113,349		117,600
EXPENDITURE				
Salaries and professional expenses:-				
Library	12,939		12,818	
Administration	13,258		12,584	
	26,197		25,402	
Library	6,500		6,966	
Office expenses	2,792		2,527	
Premises and storage	9,413		8,798	
Insurance	3,326		3,318	
Printing, stationery and postage	2,825		3,163	
Committee expenses	1,060		1,061	
Subscriptions to allied societies	642		626	
Miscellaneous	1,035		2,435	
South Park	100		100	
Audit Fees	6,250		6,125	
Investment Fees	5,477		—	
Community Archaeology	2,000		—	
Conservation Expenses	2,000		1,000	
Loan Provision	—		2,500	
Publicity	642		500	
Trustee Indemnity	1,238		1,312	
	45,300		40,431	
Grants Paid (Appendix I)	12,226		6,734	
Publications	6,910		9,208	
Depreciation	2,857		2,479	
		93,490		84,254
Surplus before investment asset disposals		19,859		33,346

This page does not form part of the statutory financial statements

SURREY ARCHAEOLOGICAL SOCIETY
A Company Limited by Guarantee
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2007

APPENDIX 1	2007
Society Grants Paid and/or Approved:	£
Farthing Down: Magnetometry	446
Whitmoor Common: c14 Dating	400
SMCC Flint Knapping	150
Hatch Furlong: Birkbeck College	1,500
	2,496
Less Grant not taken up written back	750
	1,746
 External Grants Received and/or to be Disbursed:	
Surrey County Council	2,000
ALSF: Weston Wood	8,480
	10,480
	12,226

APPENDIX 2

Annual Events

	Receipts	Payments	Surplus/Deficit
	£	£	£
2006 Lecture Series	996	449	547
Summer Barbecue	600	701	(101)
SARF Conference	325	129	196
SLHC: Summer	60	79	(19)
Autumn	913	760	153
Spring	142	60	82
Day School on Deeds	100	—	100
ARC Symposium	988	531	457
Palaeography Class	830	725	105
Village Studies: Cobham	109	87	22
Banstead	105	67	38
Cranleigh	123	84	39
	5,291	3,672	1,619

This page does not form part of the statutory financial statements

NOTICES

All subscriptions are for the **financial** year and are due on **April 1st**. Ordinary members: £25.00; associate members (relatives of members living at the same address): £2.00; student members (between 21 and 26): £12.50; junior members (between 16 and 20): £6.00; junior members living at the same address as a member: free. Institutional members (UK): £30.00; Institutional members (Overseas): £40.00. Cheques should be made payable to 'Surrey Archaeological Society'.

Membership: The Hon. Secretary urgently requests members to inform them at once of any changes of address, as failure to do this may result in members not receiving the publications and circulars to which they are entitled. Members should also inform the Hon Secretary in advance of their intention to resign and also if they learn of the death of any member. Application forms for membership of the Society may be obtained from the Secretary at Castle Arch.

Membership List: In order to reduce costs, the list of members is not being printed in the Annual Report. An up-to-date copy of the list can be supplied to members, but a charge of £2.50 per copy (including postage) will be made in order to cover office costs. The list will continue to be available for inspection by members at the Society's office at Castle Arch, without charge.

Gifts, when relevant to the work of the Society, will be gratefully accepted by the Council; it may not however be in a position to accept all offers. The chief categories of acceptable gifts are: printed books and pamphlets relating to Surrey or standard archaeological works (list of particular *desiderata* are published from time to time); maps, prints, original drawings and other graphic matter relating to Surrey and areas immediately adjacent; MS material relating to Surrey and embodying the results of original research (for example, collections made for parish histories); archaeological finds or other objects bearing on the history of Surrey (these should be in every case accompanied by full particulars regarding the place of origin, and date and circumstances of discovery); furniture or other equipment suitable for use in the Library, Stock Rooms or the Society's Office.

Contributions for Publications: The Honorary Editors will be glad to consider articles, notes and reports for publication either in the *Collections* or in a *Research Volume*. Consultation at an early stage in preparation is advisable, so that drawings and other illustrations may be prepared to suit the page size of the appropriate series. A leaflet of instructions for contributors is available.

Excavations and Community Archaeology Projects: Members who wish to assist should respond to the notices in the *Bulletin*. A wide variety of skills is required, including surveying, drawing, washing finds, etc., as well as help for the hard work of digging, building recording and documentary research. Members should enquire in advance whether any special equipment is needed, but should, in any case, always bring a pointing trowel.

Surrey Local History Committee: The annual volume of *Surrey History* is available from local history societies and booksellers. Societies interested in further details of the Committee should contact the Honorary Secretary, Surrey Archaeological Society, Castle Arch.

The Surrey Record Society was founded in 1913 for the sole purpose of publishing editions of Surrey records. Members who use these publications in the course of their historical or archaeological researches are asked to assist the work of the sister society by becoming members. The subscription is £5 per year. Further details may be obtained from the Hon Secretary, Mrs M Vaughan-Lewis, c/o Surrey History Centre, 130 Goldsworth Road, Woking, GU21 6ND.

Archives: The County Archivist, Surrey History Centre, 130 Goldsworth Road, Woking, GU21 6ND welcomes information about records relating to Surrey, including manorial documents, estate and other accounts, title deeds, maps and plans, letters, family and business records, and is pleased to accept them from owners or custodians, either as gifts or on deposit.

All communications should be addressed to the appropriate officer of the Society at Castle Arch, Guildford GU1 3SX

The Society currently faces the challenge of having in the future to fund substantially increased costs, in particular for its accommodation. The Appeal launched during our Anniversary Year remains open and the Society will be very grateful for donations and bequests at any time.